

## BALLOON PRODUCTS SERVICE CONTRACT

**Carefully review the policies below and feel free to ask any questions.**

1. All the contact information on the client intake form must be correct and up to date.
2. Please order balloon arrangements 1 – 2 weeks in advance.
  - This allows plenty of time for materials to be ordered, shipped, arranged, etc. to your specifications.
  - Last minute orders will be considered at our discretion based on material availability and timeframe
    - ~ Mockups of design plan can be provided for \$12 ~
3. Final Pricing will include the following as they apply to your purchase:
  - Material Costs
  - Labor Costs / Service Fee
  - Delivery Fee (applied based on distance)
  - Installation Fee / Break Down Fee
    - ~ Prices VARY based on requests (Color, Size, Flowers, Etc.) ~
4. Installation Fee will be applied in accordance with the balloon arrangement chosen – Breakdown is optional.
5. 50% down payment is REQUIRED for large balloon arrangements to secure order and is NON-REFUNDABLE.



Customer Name:

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6. Remaining balance must be paid by the day BEFORE Set-Up.

~ This invoice will include any additional charges for design changes ~

7. Invoice Payment Options: Debit / Credit Cards, Digital Wallets, and ACH Transfers - We Also Accept:

Checks Payable To: SPECIAL DAYS DECOR LLC

Cash

8. Late Payments may result in the **Termination of Services** or **Additional \$25 Fee Per Day**, this will be determined as we see fit.

9. Outdoor Arrangements are welcome; however Special Days Décor will not be held responsible for any damages or faults in products due to weather conditions.

No refunds will be given due to weather complications

Set-Up relocation will be considered

10. Special Days Décor LLC reserves the right to end services at any moment if deemed fit

**Client Signature:**

**Date:**

**Feel free to contact us with any questions or concerns.**

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specialdaysdecor.fl@gmail.com

specialdaysdecor.com

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